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☐ 2889-63

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3 MAY 1963

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Purchase of Uniforms for Civilian Guards

1. This memorandum contains recommendations for Deputy Director (Support) approval. Said recommendations are contained in paragraph 5 below.

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2. Due to the rapidly increasing population at ☐

expected by December 1963), it is felt that a need exists to establish the civilian contract guard force as a readily identifiable entity. To accomplish this, the Detachment Commander and his Senior Security Officer believe that the outfitting of the guards in high quality distinctive uniforms is the most logical means.

3. The uniform proposed by the ☐ people is quite similar to that worn by the ☐

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☐. Use of this particular uniform would have the advantage of a pre-established aura of authority as the uniform is familiar to most of ☐

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Price quotations were obtained from several uniform speciality shops in the ☐ Of the five shops contacted, only one could furnish all of the items of clothing desired. This particular shop also was deemed the most desirable source from the standpoint of tailoring facilities, business reputation, quality, weight and durability of material, delivery time, etc. Comparative costs were obtained from one of the leading local uniform shops and it was found that the prices quoted by the ☐ firm were slightly less. The desired uniform, which includes both summer and winter clothing, will cost \$330.97 per man.

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4. While we recognize that ☐ prescribes for the purchase and issue of non-military uniforms for civilian employees, that particular regulation restricts the cost to \$100 per man annually and provides no allowance for cleaning and repair. We feel there is justification for the relatively large expenditure per man which we are proposing in the fact that the guards are hired under a three-year contract (with the option to renew for an additional two years). We further believe that since our intent is to make the wearing of this specific uniform a condition of employment, we are obliged to bear a reasonable expense for cleaning and repair. Although these uniforms will be considered as expendable on issue, they will remain the property of the Agency and will be issued to employees on a hand receipt.

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5. It is recommended that you waive certain restrictions imposed ☐ and approve:

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a. Purchase of uniforms for civilian contract guards at ☐ at a cost not to exceed \$335 per man; and

b. Payment by the Agency of reasonable uniform cleaning and repair costs.

Sufficient funds are available in the Project OXCART FY 1963 budget for this purpose.

(Approved) Jack C. Ledford

JACK C. LEDFORD
COLONEL, USAF
Assistant Director
(Special Activities)

CONCUR:

Signed ☐ **Herbert**
Deputy Director (Research)

9 MAY 1963

Date

The recommendations contained in paragraph 5 are approved:

Signed

16 MAY 1963

Deputy Director (Support) ☐ **Approved For Release 2002/11/13 : CIA-RDP66R00546R000100100074-3**

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